



Summer Programs Special Request Form

Special requests must be arranged **prior** to the program through the WCATY office. To do so, you may call the office at 608-890-3260 or email at wcaty@education.wisc.edu. Please check all sections of this form that relate to your request. Please attach any additional information which may be helpful for the WCATY staff.

Student Name: _____ **Circle One:** ALP STEP PACE YSSP GEM

Guardian Name: _____ **Relationship:** _____

Email: _____ **Phone:** _____

Special Request Type:

- Health and Medical** (Please make sure you include this information on the online health form. University Health Services (UHS) may contact you for more information.)
- Dietary and Food Concerns** (Please make sure you include this information on the online health form. University Health Services (UHS) or Dining Services may contact you for more information.)
- Late Arrival to Camp or Early Pick-Up from Camp** (“Off Campus Permission Form” required)
- Off Campus Request** (Please fill out and return the “Off Campus Permission Form”)
- Mail and Package Drop Off** (All ALP/STEP mail and packages should be dropped off at the DeJope Information Desk. See Student Handbook for specific hours. YSSP packages can be dropped off onsite through coordination with the Site Coordinator.)
- Special Celebrations** (Birthdays, Religious Holidays, etc.)
- Housing and Residential Options** (Please fill out the Roommate and Residential Options Form)
- Academic and Personal Concerns** (Please fill out the Academic and Personal Profile Form)
- Other:** _____

Additional Information: _____

This form should be on file at the WCATY office no later than the 1st of June.

For Office Use Only: Course: _____ RA: _____